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DIVISION OF CHILDREN AND FAMILY SERVICES

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Program Enhancement Plan
ADOPTION SERVICES COMMITTEE MEETING

MEETING MINUTES

APRIL 5, 2005

9:00 AM – 3:00 PM

UW Pyle Center, Madison

I. Welcome/Introductions/Goals of the Meeting

Dale W. Langer - Manager, Adoption and Consultation Section, Bureau of Programs and Policies.

II. Permanency Consultation Timeline/Numbered Memo

Pennie Felton – Children's Services Society of Wisconsin

Pennie and Cynthia Blum-Johnson presented edits the workgroup made to the Permanency Consultation Timeline. The committee discussed additional edits needed.

Committee members discussed and agreed that the title to the memo and timeline be “Continuous Permanency Planning” and no further edits need to be made to the DCFS numbered memo. Dale indicated documents the committee finalizes, will be posted on the bulletin board for further review by county workers and others affected by the policy. If the bulletin board is not available, feedback will be solicited via e-mail.

The policy and timeline are due by April 30, 2005.

III. Combining the FFA and AFA

Wendy Krueger and other workgroup members

Audrey Conn continues researching other states as to their standards regarding the combination of FFA and AFA. She indicated that information reviewed indicates that a scoring method is not being used and that strong families, resources, and supportive social workers are major tools in a successful/stable adoption or reunification. She will continue to review responses from other states as they are received.

Three sub-committees were formed:

- Foster and Adoption Consideration Standards – Sherill Jahr, (Chair), Gloria Christensen, Audrey Conn, Wendy Krueger and a staff member from the southern region.
- Study – Pat Lacour, Audrey Conn and county rep in the eastern region.
- Literature – Audrey Conn, Barb Roznowski, and Pat Lancour
- Preparing child to move from FC to Adoption - Gloria Christensen, Carol Pulkrabek, Colleen Ellingson, Children's Service Society

The final document is due October 2005 to meet the 6th quarter deadline.

IV. Readiness for Adoption

Child Concurrent Planning and Adoption Readiness Preparation worksheet was reviewed by the committee. Discussion evolved around this being a working tool for State Permanency Consultant or the adoption worker. Colleen Ellingson suggested that a child preparation tool be developed.

Committee established to work on the Continuous Readiness for Adoptions Worksheet, – Participants: Cheryl Howe, Gloria Christensen, and a staff member from BMCW.

V. Agenda for the Next Meeting – Topics were identified. An agenda will be sent prior to the next meeting.

NEXT PEP ADOPTION COMMITTEE MEETING – MAY 17, 2005 in MADISON